



MENTOR RECORD OF ONE-ON-ONE MEETINGS

EDUCATION STANDARDS AND PRACTICES BOARD
SFN 59229 (03-2018)

Instructions for Mentors:

1. Using this form, document all one-on-one sessions with first-year teacher. Use more than one sheet as necessary.
2. When the 15 hour/half year requirement is fulfilled, attach this form to SFN 59233 Request for Payment of Mentor Stipend (along with other required forms) and present to the first-year teacher's building administrator for verification.

Semester <input type="checkbox"/> Fall <input type="checkbox"/> Spring	Year
Name of Mentor	Name of First-year Teacher

Date	Time	Duration	Place	Copy of log given to FYT
				<input type="checkbox"/>
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				<input type="checkbox"/>
				<input type="checkbox"/>
2 hours of short, undocumented meetings	undocumented	2 hours	N/A	N/A
		Total on this page		
		Total for semester		

Signature of Mentor	Date signed
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