

## MENTOR RECORD OF ONE-ON-ONE MEETINGS

EDUCATION STANDARDS AND PRACTICES BOARD SFN 59229 (03-2018)

## **Instructions for Mentors:**

- 1. Using this form, document all one-on-one sessions with first-year teacher. Use more than one sheet as necessary.
- 2. When the 15 hour/half year requirement is fulfilled, attach this form to SFN 59233 Request for Payment of Mentor Stipend (along with other required forms) and present to the first-year teacher's building administrator for verification.

Semester		Year		
Name of Mentor		Name of First-year Teacher		
Date	Time	Duration	Place	Copy of log given to FYT
2 hours of short, undocumented meetings	undocumented	2 hours	N/A	N/A
		Total on this page		
		Total for semester		
Signature of Mentor			Date signed	

All forms for the Teacher Support System Mentoring Program can be found online at <a href="https://www.nd.gov/espb/resources-mentoring-program-1">https://www.nd.gov/espb/resources-mentoring-program-1</a>
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